Clarion RCM

What to Send Us to Get Started

Gather what you can. Missing items are fine; we will tell you what else is needed.

About the practice

- [ ] Practice legal name, Tax ID (EIN) and W-9
- [ ] Practice locations, phone numbers and an authorized contact
- [ ] Group NPI (Type 2), if the practice has one
- [ ] Which services you want help with
- [ ] Which payers you want to join or are already with

For each provider

- [ ] Full legal name, as it appears on the license
- [ ] Individual NPI number
- [ ] State license number and expiration date for each state
- [ ] DEA registration and board certification, if applicable
- [ ] Current CV with work history; gaps explained in a sentence
- [ ] Malpractice insurance certificate with current dates
- [ ] CAQH ID and login access, if the provider has a profile
- [ ] Hospital affiliations or privileges, if any

For billing support

- [ ] Current payer list and any contracts
- [ ] Recent claim or denial reports, if you have them
- [ ] Name of your practice management or billing software
- [ ] A rough monthly collections figure

Please do not send patient information. Requirements differ by payer and state; we confirm the exact list when we scope your wor